



Favor TechConsulting, LLC (FTC) a CMS SPARC prime, is seeking an exceptionally talented Program Manager with extensive Centers for Medicare and Medicaid Services experience.

Essential Job Functions & Responsibilities

- Planning, directing and coordinating project activities through the entire project life cycle with clear project milestones and deliverables, communicating goals, objectives and responsibilities, keeping the project focused in terms of scope, schedule, communication and risk
- Creating and executing project plans and other required project documentation correctly and timely, designed to meet stated goals
- Manage task delivery and actively understand potential and actual slippage in timing.
- Lead meetings with stakeholders and capture issues/risks to drive these items to resolution, including facilitating mitigation strategies and driving to issue/risk closure
- Manage all program logistics around space needs, administrative tasks, change control, meeting coordination, planning sessions and project artifacts
- Ensure clear verbal and written communication is facilitated between the all team members

Required Minimum Qualification

- Bachelor's degree or equivalent technical discipline or approximately eight years' work experience in relevant focus area(s)
- Five years total experience as a Project Manager on projects of comparable complexity and scope
- Work experience in managing multi-year, large-scale programs across multiple departments.
- Work experience involving all levels of employees, managing senior-level internal team members and reporting to executive-level sponsors
- High level of proficiency in MS Office Products especially in MS Project
- Able to multi-task and work in a fast-paced environment
- Independent/critical thinker able to identify creative and untraditional solutions
- Able to work independently and in a team environment

Desired Qualifications

- Project Management Professional (PMP)
- Mentored, led or managed project coordinators, managers including senior level sub-projects
- Demonstrated knowledge of healthcare policies and practices in Medicare and Medicaid



In addition, U.S Citizenship is required. Applicants selected will be subject to a government security investigation and must meet eligibility requirements for access to classified information and be able to obtain a government-granted security clearance. Individuals may also be subject to a background investigation including, but not limited to criminal history, employment and education verification, drug testing, and creditworthiness.

Favor TechConsulting is an Equal Opportunity Employer. Qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, national origin, marital status, disability, veteran status, sexual orientation, or genetic information.